

Date: 11 September 2022, Sunday

Venue: Zoom and Waterways Watch Society HQ (Kallang)

Time: 1500hrs to 1630hrs

Attendees (88):

Abdul Rahman Bin Mansur, Adeline Cheah, Alan Tan, Alicia Choy, Anqi Li, Aung Kyaw Moe, Ben Lai Ching Wee, Boffa Luke, Boon Whye Toh, Bryan Lim Hohn Joo, Calvin Bow, Chen Yan, Chin Chia Jin, Chong Keng Wai, Chow Kwok Yew, Daniel Cheung Fook Hin, Daniel Lee Soi Keng, Ding Kian Seng, Eddie Lee Wai Seng, Edwin See, Emek Goksu Durmusoglu, Eric Tan Wee Shan, Eugene Heng Chin Hien, Gan Kong Nam, George Peng, Goh Chia Chia, Gun Chong Siew, Harsha Virupakshling Yavagal, Hendra Wijaya, Ho Teng Yian, Irfan Ahmad-ul Qayyum S/O, Mustafa M R, Iris Chua, John Tan, Jonathan Poo, Kam Kian Lee, Kam Wai Kuen, Kenneth Goh Beng Yong, Kiang Leong Feow, Koh Teck Yun, Kok Wai Tong, Kong Kwek Fon, Lee Geng De, Lee Yit Seong, Leong Hon Waim, Liaw Pui Shien, Lim Guan Hiang Eric, Lim Kwang Li Eddie, Loh Ai Wah, Low Joo Kek, Low shee Yoon, Maurenita Hanum Tjahyadi, Mohamad Noor Bin Samat, Mok Hon Ming, Ng Poh Peng, Ng Shiang Nee, Ong Kian Keong, Ong Lian Chiong, Patrick Wang, Pavel Kuzmin, Peh Thiam Chen, Rowena Balunan Viacrucis, Sam Heng, See Junzhe, Sharon Tay, Shawn Tan Seng Hua, Siew Ngung Chia, Sim Chia Yeong Kelvin, Sophia Bracken, Su Mon Aung, Tan Chuan Ann Patrick, Tan Guo Wei, Tan Jui Ming, Tan Siong Aik Alex, Tan Soi Hong, Tan Tin Wee, Tay Kheng Tong, Tay Soon Nghee, Tee Chu Jie, Telly Chia Way Sim, Kwai Fong Chiang, Victoria Lee Woei Shyuan, Wee Bee Lian, Tan Yanping, Yeo Teong Hean Lawrence, Yu Lixin Lacie, Yvonne Tan Hui Juan, Zhang Linxi, Zope Bhagyashree Laxmikant

AGM 2022 has a total of 61 voting members and 27 non-voting members in attendance. A voting quorum can be formed and AGM 2022 can be officially commenced.

Opening Speech by Mr Eugene Heng

Mr Eugene Heng, CEO and Founder of Waterways Watch Society, welcomed and thanked all members who attended this year's AGM both physically and via Zoom. Eugene shared that the past year has been encouraging for the Society as we managed to achieve an average of 65.35% increase in our Values-in-Action (VIA) and Corporate Social Responsibility (CSR) programmes from last year. The Society also started to see encouraging signs in the first quarter of 2022/2023.

Eugene also took the opportunity to thank all our sponsors and donors such as Mitsubishi Electric Asia, P&B Env., iFast Corp Ltd, Lauer & Sons Investments, SAP Asia Pte Ltd, Easven Pte Ltd and EIG Dermal Wellness (S) for their kind donation support during this financial year. We would also like to extend our gratitude to our many sponsors such as Northwest CDC, BNP Paribas, Singapore Press Holdings, Cargill Asia Pacific Holdings, Levi Strauss Asia Pacific Division, Coca Cola Foundation, and Goldman Sachs Giving.

Eugene also shared that WWS managed to secure sponsorships for a solar battery project and electric engine from BHPB Marketing Asia. Unfortunately, due to challenges in the supply chain, the delivery has been delayed and as of August 2022, we are still waiting for its arrival. We hope this project on electric engines will be able to spearhead and kickstart our plans to convert all our existing 12 petrol-powered engine boats to electric engines over the next 5 - 10 years. The Society looks forward to getting more sponsorships and partnerships on this project.

The pandemic state during this financial year remains as a damper to our programmes and though we see an increase in the number of programme bookings, the number of participants engaged in each programme have reduced from what we used to have pre-pandemic due to social distancing guidelines imposed. This also means that the Society is working at a higher operating cost and a lower revenue per programme. Fortunately, in the four quarter of this financial year, more restrictions have been eased, and we start to see a positive increase in the number of programme enquiries.

On the donations front, Eugene also shared that WWS was lucky to qualify for the Bicentennial Community Fund this financial year again, but scheme will be discontinued in the coming year. This year, the Society also continues to see an increase in interest on the membership application front, and we are happy to welcome another 300 new members to our Society.

Eugene also thanked all members of the team we have working at Waterways Watch Society — Diane and her team, and all the very regular supporters at our three sites (Marina, Punggol and Lakeside) and new off-site locations such as Pang Sua and Yishun.

Passing of AGM 2021 Minutes by Mr Low Joo Kek

Ms Kam Wai Kuen (member) proposed and Mr Tay Kheng Tong (member) seconded the passing of minutes. All present were unanimous in favour of approving the minutes. There were no abstentions or objections raised by any of the members present.

Review of April 2021 to March 2022 by Mr Low Joo Kek

President of Waterways Watch Society Mr Low Joo Kek shared that as the pandemic has continued to prevail into 2021/2022, it has disrupted Waterways Watch Society operationally and financially. The team had to adapt to changes in our lifestyles and able to navigate the challenging to the ever-changing social distancing guidelines.

Despite all, the Society still found some new initiatives and innovative outreach programmes to all our partners, schools, communities, and members. In this challenging period, the Society continues our commitment to build our society's strength with flexibility and innovation, as we continue to stay true to our mission.

Joo Kek also shared that with the relaxation of the SMMs earlier this year, the Society's school and corporate programmes have started to get back its momentum and this encouraging trend appears to be continuing. Joo Kek also shared that the Society managed to achieve a net revenue of S\$92,257 this financial year.

The Society has also gradually scaled up our member patrols and participant group sizes in conjunction with the relaxation of social distancing measures. However, Joo Kek also remarked that the high infection of covid cases has inadvertently caused the low-turn-up rate and last minute absences for our patrols and activities. Nonetheless, the Society looks forward as Singapore slowly moves towards an endemic and hopefully, the Society would see improvements in such situations.

Joo Kek also shared that in this financial year, the Society's three offices at Marina, Punggol and Jurong Lakeside were back in full operation. This includes our regular weekday support at both Punggol and Jurong Lakeside. As of 31 March 2022, our total membership stands at 1055 and a total of 1367 hours of member patrol duties are done throughout the year. It is also encouraging to see our Jurong Satellite Office gaining more traction with more regular support from our current and new members. With an increase in membership, the Society had also seen more regular patrols on the new off-site locations at Pang Sua and Yishun Pond areas.

This year, WWS also partnered with NParks in the One-Million-Trees Project. The Society managed to host two sessions with 40 members on each session who joined us. WWS hopes to give continual support to the OMT Project for the next year.

On the behalf of the safety management team at WWS, Joo Kek also thanked all participants and members who adhered to the various safe-distancing measures and protocol in our premises. Waterways Watch Society strongly urge all members and participants to continue staying vigilant and abide strictly with the safe-distancing regulations whenever they help physically run our programmes or attend our regular patrol sessions.

Review and Passing of Accounts from April 2021 to March 2022 by Ms Ng Shiang Nee

Ms Ng Shiang Nee, Treasurer of Waterways Watch Society shared the overall performance of the society for the financial year April 2021 to March 2022. Shiang Nee shared that this financial year remains a challenging one for WWS, but the Society is fortunate to still gain substantial financial support from the BCF. With the covid restrictions eased and increase in the number of programmes, the Society is fortunate to see more revenue generated in past financial year. In particular, the revenue from our Corporate Social Responsibility (CSR) and New Citizens programme are seen to have more than doubled.

Sponsorships to the Society have also grown in the past year, as the Society picks up on its activities. The past year government grants support were mostly from the Bicentennial Community Fund, which propped up the Society during the covid era, and will no longer be available in the next financial year. Thus the Society has to continue to work hard to keep the income stream steady through regular programmes, sponsorships and other donation streams.

The expenditure for the year went up in areas of manpower, asset maintenance, utilities etc to support the higher level of activities conducted in-person. The Society's balance sheet is healthy with an overall net increase in assets.

Mr. Telly Chia (member) raised a question about the S\$650 income under "Others" in the 2021 Statement of Financial Activities. Shiang Nee clarified that the income is from selling off the Society's very old engine. Most of the time, our assets get fully depreciated, but in this case, we were fortunate that we were still able to get S\$650 from selling it.

Ms Kam Wai Kuen (member) raised a question about what are the things counted under “Other expenses”, Shiang Nee clarified that “Other expenses” refers to the Society’s usual operational expenses used to upkeep our premises and assets.

Mr. Calvin Bow also asked how the Society will be covering its expenses if we no longer have the Bicentennial Community Fund Government Grant. Founder and CEO Mr Eugene Heng weighed in to clarify that the Society will continue to conduct more programmes, and try to garner more sponsorship and public donations to support the Society’s expenses.

Shiang Nee also extended her thanks to Yvonne (Tan Hui Juan), Assistant Treasurer of the Society, who has helped to work with the auditors for the financial accounts this year. It was also emphasised that there no opinions raised by the Auditors for this year’s financial statement.

Mr. Eddie Wai Seng Lee (member) proposed and Eddie Lim (member) seconded the passing of the Financial Accounts. All others present were unanimous in favour of approving the Financial Accounts for the year ended 31 March 2022. There were no abstentions or objections raised by any of the members present.

Reappointment of Auditors by Ms Ng Shiang Nee

Ms Ng Shiang Nee also raised that the Society has been working with Baker Tilly as our appointed Auditors and proposed to re-appoint Baker Tilly as our Auditors in the coming year.

Mr Tay Kheng Tong (member) proposed and Mr Kenneth Goh (member) seconded the passing of the reappointment of auditors. All others present were unanimous in favour of approving this reappointment. There were no abstentions or objections raised by any of the members present.

Punggol Office Updates by Mr Low Joo Kek

Mr Joo Kek shared that the Punggol Office has been established for 8 years and is still operating well with both weekday and weekend patrols. Joo Kek thanked our dedicated Punggol volunteers who have come forward to help run the Punggol Office together.

Joo Kek also highlighted that the Punggol team observes an increasing trend in the number of members joining the branch. The Punggol team conducts boat and bike patrols weekly. Joo Kek also shared a video to recap the Punggol activities during the AGM.

Jurong-Lakeside Office Updates by Mr Kong Kwek Fon (Louis)

Mr Louis Kong shared updates for the Society's three-year-old Jurong-Lakeside satellite office. In the area of memberships, Louis shared that the Lakeside branch is increasingly gaining more traction, the branch has a total of 32 active members on weekdays and 77 active members on Sunday. The total duty hours completed by members in the past financial year are 170 hours (weekdays) and 360 hours (Sunday) respectively.

Louis also gave an overview of the membership changes from 2020/2021 to 2021/2022, documenting that there is an overall increase in the number of active members but also an increase in the number of inactive members. Louis also encouraged more members, boat skippers and one-star kayakers to join the Lakeside team.

Constitution Amendments by Ms Goh Chia Chia

Secretary Ms Goh Chia Chia shared with the Society the proposed Constitution Amendments. In general, all proposed constitution amendments are to align with current standard operating procedures. The constitution amendments will be proposed to MCCY and ROS thereafter.

Mr Ben Lai (member) proposed and Mr Louis Kong (member) seconded the passing of the Constitution Amendments. All present were unanimous in favour of approving the proposed constitution changes. There were no abstentions or objections raised by any of the members present. The Committee will proceed to make the changes and attain necessary approval from MCCY and ROS.

Future Plans by Mr Eugene Heng, Ms Goh Chia Chia, Mr Low Joo Kek

Secretary Ms Goh Chia Chia shared with the members about the various donation and partner platforms the Society is currently on. They include, Benevity, Chatrity, giving.sg, Goodera, DBS Live Better, YourCause. In particular, Chia Chia highlighted the on-going giving.sg campaign we

have running under Tote Board's Enhanced Fundraising Programme, and encouraged all members to spread the word to garner more donations for the Society.

CEO and Founder Mr Eugene Heng also announced the plans which the Society has to kick-start our electric engine project. As of today, we are not able to buy an electric boat off the market, and we can only purchase an electric engine as an option. We will look forward to work with a boat builder to kickstart this project. The Society is looking ahead to convert all our current petrol-powered boats to electric-powered boats in the near future.

The Society is also looking at hosting a Charity Dinner next year to commemorate the Society's 25th year anniversary. Further details shall be announced.

Closing remarks by Mr Low Joo Kek

To close of this year's Annual General Meeting, Mr Low Joo Kek first extended his warmest welcome to our new staff Mr. Patrick Wang to our WWS Team. Patrick will be taking the lead for our water programmes as we continue to prepare for a demand increase and upturn in our water activities.

Joo Kek also took the opportunity to stress on the importance of detail in our weekly patrol reports done by our volunteers to better assist the admin staff in collating and raising them to the relevant agencies and authorities.

Joo Kek also reminded members about the upcoming WWS Carnival which will be held on 13 November 2022 (Sunday), from 9am to 1pm. The working committee has been formed and will be working out the details soon. The Society encourages members to bring their families to the carnival as well.

Joo Kek ended off by thanking everyone for their consistent support to the Society.

Annex: Proposed Constitutional Changes

S/N	Current Constitution	Proposed Amendment	Reason for Amendment/Change
1	<p>8.1</p> <p>The administration of the Society shall be entrusted to a Committee (also known as the Board) consisting of the following to be elected at alternate Annual General Meeting.</p> <p>A President (Only Singapore Citizens are permitted to hold office of this position)</p> <p>A Vice-President (Only Singapore Citizens and Singapore Permanent Residents are permitted to hold office of this position)</p> <p>A Secretary (Singapore Citizens as well as non-Singapore Citizens are permitted to hold office of this position)</p> <p>An Assistant Secretary (Singapore Citizens as well as non-Singapore Citizens are permitted to hold office of this position)</p> <p>A Treasurer (Only Singapore Citizens will be permitted to hold office of this position)</p> <p>An Assistant Treasurer (Singapore Citizens as well as non-Singapore Citizens are permitted to hold office of this position)</p>	<p>8.1</p> <p>The administration of the Society shall be entrusted to a Committee (also known as the Board) consisting of the following to be elected at alternate Annual General Meeting.</p> <p>A President (Only Singapore Citizens are permitted to hold office of this position)</p> <p>A Vice-President (Only Singapore Citizens and Singapore Permanent Residents are permitted to hold office of this position)</p> <p>A Secretary (Only Singapore Citizens and Singapore Permanent Residents are permitted to hold office of this position).</p> <p>An Assistant Secretary (Singapore Citizens, Singapore Permanent Residents, as well as non-Singapore Citizens are permitted to hold office of this position)</p> <p>A Treasurer (Only Singapore Citizens and Singapore Permanent Residents will be permitted to hold office of this position)</p> <p>An Assistant Treasurer (Singapore Citizens, Singapore Permanent Residents, as well as non-Singapore</p>	<ul style="list-style-type: none"> To align requirements for the different Committee positions

		Citizens are permitted to hold office of this position)																										
2	<p>9.5</p> <p>The Treasurer shall keep all funds and collect and disburse all moneys on behalf of the Society and shall keep an account of all monetary transactions and shall be responsible for their correctness. He is authorised to expend up to S\$500 per month for petty expenses on behalf of the Society. They will not keep more than S\$1 000 in the form of cash and money in excess of this will be deposited in a bank to be named by the Committee.</p> <table><tr><td>Authorised Signatories</td><td>Chairman</td><td>Vice Chairman</td><td>Treasurer</td><td>Asst Treasurer</td></tr><tr><td>Chairman</td><td></td><td>√</td><td>√</td><td>√</td></tr><tr><td>Vice-Chairman</td><td>√</td><td></td><td>√</td><td>√</td></tr><tr><td>Treasurer</td><td>√</td><td>√</td><td></td><td></td></tr><tr><td>Asst Treasurer</td><td>√</td><td>√</td><td></td><td></td></tr></table>	Authorised Signatories	Chairman	Vice Chairman	Treasurer	Asst Treasurer	Chairman		√	√	√	Vice-Chairman	√		√	√	Treasurer	√	√			Asst Treasurer	√	√			<p>9.5</p> <p>The Treasurer shall keep all funds and collect and disburse all moneys on behalf of the Society and shall keep an account of all monetary transactions and shall be responsible for their correctness. The Treasurer is authorised to expend up to S\$500 per month for petty expenses on behalf of the Society. They will not keep more than S\$1 000 in the form of cash and money in excess of this will be deposited in a bank to be named by the Committee.</p>	<ul style="list-style-type: none">Remove table as the table does not align with the authorised signatory mandateChange pronouns in Clause 9.5 to gender neutral pronouns – from “He” to “They”
Authorised Signatories	Chairman	Vice Chairman	Treasurer	Asst Treasurer																								
Chairman		√	√	√																								
Vice-Chairman	√		√	√																								
Treasurer	√	√																										
Asst Treasurer	√	√																										
3	<p>11.5</p> <p>The address of each immovable properties, name of each trustee and any subsequent change must be notified to the Registrar of Societies and the Commissioner of Charities.</p>	<p>11.5</p> <p>The address of each immovable properties, name of each trustee and any subsequent change must be notified to the Registrar of Societies and the Commissioner of Charities.</p>	<ul style="list-style-type: none">To align with current standard operating procedures and to include notifying Registrar of Societies (ROS)																									
4	<p>18.3</p> <p>A Certificate of Dissolution shall be given within seven days of the dissolution to the Registrar of Societies and the Commissioner of Charities.</p>	<p>17.4</p> <p>A Certificate of Dissolution shall be given within seven days of the dissolution to the Registrar of Societies and the Commissioner of Charities.</p>	<ul style="list-style-type: none">Numbering should be 17.4 instead of 18.3 as this is classified under Clause																									



Waterways Watch Society

Waterways Watch Society

Tel: (65) 6396 6768

Email: contactwws@wws.org.sg

Website: <https://wws.org.sg>

Address: 4876 Beach Road Singapore 199587

			17 and there is no presence of Clause 18
--	--	--	--