



Date: 27 August 2023, Sunday

Venue: Waterways Watch Society HQ (Kallang) and Zoom

Time: 1400hrs to 1630hrs

Attendees (66):

Alan Tan Poh Chey, Alicia Choy Lai Yee, Andy Chow Kwok Yew, Anqi Li, Aung Kyaw Moe, Ben Lai Ching Wee, Bernardetha Lamoste, Catherine G. Suarez, Chen Yingzi, Cheng Huang Leng, Chong Ked Poon, Chong Kheh Kim, Chow Kwok Yew (Andy), Calvin Bow Boon How, Dam Dieu Phuong, Darren Tan Chun Hao, Deborah Sia, Eddie Lee Wai Seng, Edward John Sebastian, Emek Goksu Durmusoglu, Eugene Heng Chin Hien, Felix Wang, Gan Kong Nam, George Peng, Goh Chia Chia, Haidi Pansacula, James Lim Kah Hian, Jerry Lim Chee Yong, John Tan, Jonathan Poo, Kam Wai Kuen, Kenneth Goh Beng Yong, Kenny Kam Kian Lee, Kelvin Oh Kian Seng, Kok Wai Tong (Zoom), Kong Kwek Fon, Lim Guan Hiang Eric, Lim Keng Seng, Lim Kwang Li Eddie, Loh Ai Wah, Low Joo Kek, Margaret Wong Lih Yann (Zoom), Mary Grace Rodrigo Feria, Mary Jesamin Cepeda, Muhd Zikri Bin Mohd Yani, Ng Lin Jie, Ng Poh Peng (Zoom), Ng Shiang Nee, Paula Dam Dieu Phuong, Peh Shue Ting, Shawn Tan Seng Hua, Sim Chia Yeong Kelvin, Tan Hwee Shan, Tay Kheng Tong, Tay Ji Qin Joseph (Zoom), Tay Soon Nghee, Tay Yume, Telly Sim Chia Way (Zoom), Toh Hui San, Victoria Lee Woei Shyuan, Victor Kok, Wee Bee Lian, Wong Loke Hwe (Zoom), Yeo Teong Hean Lawrence, Yvonne Tan Hui Juan

AGM 2023 has a total of 49 voting members (46 voting members are physically on-site) and 15 non-voting members in attendance. A voting quorum can be formed and AGM 2023 can be officially commenced.

Opening Speech by Mr Eugene Heng

Mr Eugene Heng, CEO and Founder of Waterways Watch Society, welcomed and thanked all members who attended this year's AGM both physically and via Zoom. Eugene shared that we had an increase of 30% in the number of patrol duties conducted with a total of 3,047 clocked (compared to 2235 in the previous financial year). As we gradually adjust into the post-covid and enter the endemic state, we had a great active year with a surge in activities, especially amongst corporates.



Schools remain hesitant for outdoor activities. However we are seeing school programmes beginning to return in the coming financial year (2023/2024).

Eugene also extended his special thanks to the admin staff (Diane, Anqi, Wai Tong, Yvonne and Chia Chia) for their support during this financial year and of course all our part-time facilitators, weekday and weekend members helping to keep our society going and growing.

Eugene also took the opportunity to thank all our sponsors and donors such as BHPB Marketing Asia, Swire Shipping Pte. Ltd, Goldman Sachs Giving, Northwest CDC, BNP Paribas Singapore, Mitsubishi Electric Asia Pte. Ltd, and Woh Hup (Private) Limited.

Eugene shared that the Society is still looking out for additional staff who are passionate towards our work to fill current vacant positions, which has unfortunately proved to be quite difficult with the current market conditions. However, the Society has been fortunate to be able to bring on a few interns (both foreign and local) who gave us some temporary support. Interns are great manpower support to our day-to-day operations and the Society would also like to take this opportunity to thank the two corporates that have come forward to support us in this realm.

Eugene also shared that we had a total of 2,600 members performing environmental patrol duties at our three office sites - Marina, Punggol and Jurong/ Lakeside. A total of 133 patrol duties were done in Punggol, 131 in Jurong/Lakeside, 294 duties at Marina and 33 duties off-site. Our weekly report (cordially done by one of our most dedicated volunteers, Mr Kok Wai Tong), documents the meaningful work done by our fellow volunteers. Government agencies who are looped in the mailing list have also found the weekly reports useful and helpful in their work. A total of 52 Weekly Reports were done during this financial year.

Passing of AGM 2022 Minutes by Mr Low Joo Kek

Mr Chong Kheh Kim (member) proposed and Mr Tay Kheng Tong (member) seconded the passing of minutes. All present were unanimous in favour of approving the minutes. There were no abstentions or objections raised by any of the members present.



Review of April 2022 to March 2023 by Mr Low Joo Kek

President of Waterways Watch Society Mr Low Joo Kek shared that the Society has successfully conducted 514 last year, consisting of 35 assembly/lunchtime talks, 59 foot waterways clean-up programmes, 59 bicycle programmes, 93 kayak programmes and more. In total, the Society managed to engage 22,615 participants last year.

Joo Kek also commended the team who participated in the One Million Trees Movement (OMT) project headed by NParks last year. WWS organised two tree-planting sessions last year, at Kampong Glam Park (along Beach Road) on 21 May 2022 and War Memorial Park on 19 Jun 2022.

Joo Kek also congratulated WWS' Gardening Team for clinching the annual national-wide community garden Gold and Silver awards from NParks, and expressed appreciation to the dedicated team for consistently maintaining our garden and biodiversity pond.

WWS also celebrated its 25th anniversary last year, and organised a carnival event that has attracted more than 300 attendees, including the Society's members' family and friends.

Joo Kek ended off by extending his gratitude to the staff, leaders, and facilitators for their utmost support and dedication for the past year.

Review and Passing of Accounts from April 2022 to March 2023 by Ms Ng Shiang Nee

Ms Ng Shiang Nee, Treasurer of Waterways Watch Society shared the overall performance of the society for the financial year April 2022 to March 2023. Shiang Nee shared that the Society's financial performance was better than last year, and went through the assets and balance sheet for the financial year. No issues were raised by any of the auditors. There is an increase in expenses due to the surge in activities this year as we move on from the covid-era. Nonetheless, this is offset by the increase in revenue this year. The salary expenses are slightly lower this year as the Society is still actively looking for replacement staffs. Shiang Nee also highlighted that the Society will be renewing our IPC this year after this AGM.

Mr Kenneth Goh (member) asked about our current liabilities and why there is an increase in the amount compared to the previous year. Shiang Nee clarified that there was an increase in the number of corporates paying ahead of the programme during the financial year, but the programmes are scheduled for a later time after 31 March 2023, therefore the amounts are totaled and classified under liabilities.

Mr. Calvin Bow Boon How (member) proposed and Mr Huang Leng Cheng (member) seconded the passing of the Financial Accounts. All others present were unanimous in favour of approving the Financial Accounts for the year ended 31 March 2023. There were no abstentions or objections raised by any of the members present.

Punggol Office Updates by Mr Low Joo Kek

Mr Joo Kek shared that the Punggol Office has been established for 8 years and is still operating well with both weekday and weekend patrols. Joo Kek thanked our dedicated Punggol volunteers who have come forward to help run the Punggol Office together. As of 31 March 2023, we have a total of 111 members registered at Punggol Office.

Joo Kek also highlighted that the Punggol team observes an increasing trend in the number of members joining the branch. The Punggol team conducts boat and bike patrols weekly.

Lakeside Office Updates by Mr Louis Kong

Mr Louis Kong updated that we have two new pedal boats at our Lakeside Satellite Office, both were brought in on 30 Nov 2022. We also had our first and second pedal boat session on 5 February 2023 and 5 March 2023. As of 31 March 2023, we have a total of 190 members registered at Lakeside Office, but only 71 of them are active members.



From 1 April 2022 to 31 March 2023, a total of 135 bike patrols and 106 boat patrols were done on Sundays, 47 bike patrols and 95 boat patrols were done on weekdays.

Constitution Amendments by Ms Goh Chia Chia

Secretary Ms Goh Chia Chia shared with the Society the proposed Constitution Amendments. In general, all proposed constitution amendments are to align with current standard operating procedures. The constitution amendments have been proposed to MCCY and the Society has received the no objection letter. The Constitution Amendments are separately attached in Annex A of this document.

All present were unanimous in favour of approving the proposed constitution changes. There were no abstentions or objections raised by any of the members present. The Committee will proceed to make the changes and attain necessary approval from ROS and MCCY.

Election of New Committee Members by Mr Eugene Heng

The nominees for the new Committee were presented. All present were unanimous in favour of approving the new Committee 2023/2025, as follows:

President	Mr Low Joo Kek
Vice-President	Ms Woei Shyuan Lee, Victoria
Treasurer	Ms Michelle Loh Ai Wah
Assistant Treasurer	Mr Tan Chek Kian
Secretary	Ms Goh Chia Chia
Assistant Secretary	Ms Ng Shiang Nee

Future Plans and Introduction of new members in Admin Team by Mr Eugene Heng

Mr Eugene Heng announced that the Society is looking at upgrading SOT kayaks with 3 - 4 Seater Kayaks to cater for more family participants. We have received interest from West Pharmaceutical Services, Inc to sponsor the kayaks. They may also be looking at sponsorship of school programmes and donations.



Waterways Watch Society

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Eugene also mentioned that the Society will be looking into the potential to rent out the new office space we have next door now as a corporate Environmental Carnival Site. We will be brainstorming

and looking into utilising this space to generate new business. One of the current ideas we have is to develop and set up four modular in-house stations for wet weather programmes in the new office space, and integrate it into our current Values-In-Action Programmes if viable.

We are also looking into introducing new water sites (apart from the current ABC water sites) for us to run more environmental and educational sharing about our reservoir waters. We are also intending to put out six banners alongside the jetty walls in front of our Kallang office for Kayakers and Pedal Boaters to refer to and share when they are on the water.

Last but not least, Eugene also emphasised that the Society is still actively seeking for sponsorships for one 20ft container to expand our current Punggol Office Space (of which this is already approved by NParks); Sponsorship to replace our oldest boat in Punggol, and to purchase two new pedal boats for Punggol Office as well.

We are also working on a long-term plan to convert our existing petrol boats to electric boats in partnership with Anglo American Marketing Ltd. This project also includes retrofitting pontoon with an operational charging station.

Closing Remarks by Mr Low Joo Kek

On behalf of Waterways Watch Society, Mr Low Joo Kek also extended heartfelt thanks to our fellow donors and partners for their unwavering support. It is their generosity that allows us to sustain our operations, especially given the high costs associated with our initiatives. Equally deserving of our appreciation are the countless individuals who stand behind our cause. Joo Kek ended off by thanking everyone for their consistent support to the Society.

This year, the Society would also like to honor seven of our dedicated members who has clocked the highest number of environmental patrol duty hours this financial year. They are namely, Ben Lai, Edward Sebastian, Eric Lim, Louis Kong, Low Joo Kek, Michelle Loh and Tan Jui Ming. They have



completed a total of 1,100 hours this year. We would like to extend our utmost gratitude to them. Special thanks go to Mr Aung Kyaw Moe, who has been our solo patrol member of our Pang Sua and Yishun Offsite patrols till today. We hope more members will join him in the coming year.

Annex A

There are discrepancies between the ROS Copy of Constitution and the Constitution Copy MCCY is holding onto. The Society hopes to streamline and align both ends in this AGM.

Section A: MCCY (COC) has provided the no objection letter to the following, Members have approved the following changes during the AGM.

No.	New Constitution (ROS-approved)	Current Constitution (Current MCCY Copy)
1	SUPREME AUTHORITY AND GENERAL MEETINGS 7.2 An Annual General Meeting shall be held within six months from the close of the financial year.	7.2 An Annual General Meeting will be held not later than December of the same financial year
2	SUPREME AUTHORITY AND GENERAL MEETINGS 7.7 The following points will be considered at the Annual General Meeting: a. The previous financial year's accounts and annual report of the Committee. b. Where applicable, the election of office-bearers and Honorary Auditors for the following term.	7.7 The following points will be considered at the Annual General Meetings: a. The previous financial year's accounts and annual report of the Committee. b. Where applicable, the election of office bearers and Honorary Auditors for the following term.
3	SUPREME AUTHORITY AND GENERAL MEETINGS 7.8 Any member who wishes to place an item on the agenda of a General Meeting may do so provided he gives notice to the Secretary one week before the meeting is due to be held.	SUPREME AUTHORITY AND GENERAL MEETINGS 7.8 Any member who wishes to place an item on the agenda of an General Meeting may do so provided he gives notice to the Secretary one week before the meeting is due to be held.

4	<p>SUPREME AUTHORITY AND GENERAL MEETINGS</p> <p>7.10 In the event of there being no quorum at the commencement of a General Meeting, the meeting shall be adjourned for half an hour and should the number then present be insufficient to form a quorum, those present shall be considered a quorum, but they shall have no power to amend any of the existing Constitution.</p>	<p>SUPREME AUTHORITY AND GENERAL MEETINGS</p> <p>7.10 In the event of there being no quorum at the commencement of a General Meeting, the meeting shall be adjourned for half an hour and should the number then present by insufficient to form a quorum, those present shall be considered a quorum, but they shall have no power to amend any of the existing Constitution.</p>
5	<p>MANAGEMENT AND COMMITTEE</p> <p>8.3 Election will be either by show of hands or, subject to the agreement of the majority of the voting members present, by a secret ballot. In the event of a tie, a re-vote shall be taken and if it still results in a tie, a lot shall be drawn to determine who shall be the successful candidate unless the contesting candidate(s) withdrew in favour of one of themselves.</p>	<p>MANAGEMENT AND COMMITTEE</p> <p>8.3 Election will be either by show of hands or, subject to the agreement of the majority of the voting members present, by a secret ballot. In the event of a tie, a re-vote will be taken and if it still results in a tie, a lot shall be drawn to determine who shall be the successful candidate unless the contesting candidate(s) withdrew in favour of one of themselves.</p>
6	<p>MANAGEMENT AND COMMITTEE</p> <p>8.4 The President may call a Committee Meeting at any time by giving five days' notice. At least ½ of the Committee Members must be present for its proceedings to be valid.</p>	<p>MANAGEMENT AND COMMITTEE</p> <p>8.4 The President may call a Committee Meeting at any time by giving five days' notice. At least half of the Committee Members must be present for its proceedings to be valid.</p>
7	<p>MANAGEMENT AND COMMITTEE</p> <p>8.5 Any member of the Committee absenting himself from three meetings consecutively without satisfactory explanations shall be deemed to have withdrawn from the Committee and a successor may be co-opted by the Committee to serve until the next Annual General Meeting. Any changes in the Committee shall be notified to the Registrar of Societies and the Commissioner of Charities within two weeks of the change.</p>	<p>MANAGEMENT AND COMMITTEE</p> <p>8.5 Any member of the Committee absenting himself from 3 meetings consecutively without satisfactory explanations shall be deemed to have withdrawn from the Committee and a successor may be co-opted by the Committee to serve until the next Annual General Meeting. Any changes in the Committee shall be notified to the Registrar of Societies and the Commissioner of Charities within 2 weeks of change.</p>
8	<p>MANAGEMENT AND COMMITTEE 8.12</p> <p>a) Whenever a member of the Committee in any way, directly or indirectly, has an interest in a transaction or project or other matter to be discussed at a meeting, the member shall disclose the nature of his interest before the discussion on the matter begins.</p> <p>b) The member concerned should not participate in the discussion or vote on the matter, and should also offer to withdraw</p>	<p>MANAGEMENT AND COMMITTEE 8.12</p> <p>To ensure that proper procedures are in place to declare, prevent, and/or address conflict of interest issues by the members of the Committee,</p> <p>a. Whenever a member of the Committee in any way, directly or indirectly, has an interest in a transaction or project or other matter to be discussed at a meeting, the member shall</p>

	<p>from the meeting and the Committee shall decide if this should be accepted.</p> <p>This is to ensure that proper procedures are in place to declare, prevent and address conflict of interest issues by the members of the Committee.</p>	<p>disclose the nature of his interest before the discussion on the matter begins.</p> <p>b. The member concerned shall not participate in the discussion or vote on the matter, and shall also offer to withdraw from the meeting and the Committee shall decide if this should be accepted.</p>
9	<p>TRUSTEES</p> <p>11.2</p> <p>The trustees of the Society shall:</p> <ol style="list-style-type: none"> Not be more than 4 and not less than 2 in number. Be elected by a General Meeting of members. Not effect any sale or mortgage of property without the prior approval of the General Meeting of members. 	<p>TRUSTEES</p> <p>11.2</p> <p>The trustees of the Society shall:</p> <ol style="list-style-type: none"> Not be more than 4 and not less than 2 in number. Be elected by a General Meeting of members. Not affect any sale or mortgage of property without the prior approval of the General Meeting of members.
10	<p>TRUSTEES</p> <p>11.3</p> <p>The office of the trustee shall be vacated:</p> <ol style="list-style-type: none"> If the trustee dies or becomes a lunatic or of unsound mind. If they are absent from the Republic of Singapore for a period of more than one year. If they are guilty of misconduct of such a kind as to render it undesirable that he continues as a trustee. If they submits notice of resignation from his trusteeship 	<p>11.3</p> <p>The office of the trustee shall be a vacated:</p> <ol style="list-style-type: none"> If the trustee dies or become a lunatic or of unsound mind. If he is absent from the Republic of Singapore for a period of more than one year. If he is guilty of misconduct of such a kind as to render it undesirable that he continues as a trustee. If he submits a notice of resignation from his trusteeship.
11	<p>PROHIBITIONS</p> <p>13.6 The Society shall not hold any lottery, whether confined to its members or not, in the name of the Society or its office-bearers, Committee or members unless with the prior approval of the relevant authorities.</p>	<p>PROHIBITIONS</p> <p>13.6 The Society shall not hold any lottery, whether confined to its members or not, in the name of the Society or its office-bearers, Committee or members unless with the prior approval of relevant authorities.</p>
12	<p>DISPUTES</p> <p>16. In the event of any dispute arising amongst members, they shall attempt to resolve the matter at an Extraordinary General Meeting in accordance with this Constitution. Should the members fail to resolve the matter, they may bring the matter to a court of law for settlement.</p>	<p>DISPUTES</p> <p>16. In the event of any dispute arising amongst members, they shall attempt to resolve the matter at and Extraordinary General Meeting in accordance with this Constitution. Should the members fail to resolve the matter, they may bring the matter to a court of law for settlement.</p>
13	<p>8.11 The committee will have the right to assign any ad-hoc committees to carry any by-laws, provided that the by-laws do not contradict this Constitution. Any by-law adopted is to be circulated to all members</p>	<p>8.11 The Committee will have the right to assign any ad-hoc committees to carry any by-laws. Any by-law adopted is to be circulated to all members.</p>

14	<p>9.5 The Treasurer shall keep all funds and collect and disburse all moneys on behalf of the Society and shall keep an account of all monetary transactions and shall be responsible for their correctness. He is authorised to expend up to S\$500 per month for petty expenses on behalf of the Society. He will not keep more than S\$1 000 in the form of cash and money in excess of this will be deposited in a bank to be named by the Committee.</p> <table><tr><td>Authorised Signatories</td><td>Chairman</td><td>Vice Chairman</td><td>Treasurer</td><td>Asst Treasurer</td></tr><tr><td>Chairman</td><td></td><td>✓</td><td>✓</td><td>✓</td></tr><tr><td>Vice-Chairman</td><td>✓</td><td></td><td>✓</td><td>✓</td></tr><tr><td>Treasurer</td><td>✓</td><td>✓</td><td></td><td></td></tr><tr><td>Asst Treasurer</td><td>✓</td><td>✓</td><td></td><td></td></tr></table> <p>To remove the table of Authorised Signatories</p>	Authorised Signatories	Chairman	Vice Chairman	Treasurer	Asst Treasurer	Chairman		✓	✓	✓	Vice-Chairman	✓		✓	✓	Treasurer	✓	✓			Asst Treasurer	✓	✓			<p>9.5 The Treasurer shall keep all funds and collect and disburse all moneys on behalf of the Society and shall keep an account of all monetary transactions and shall be responsible for their correctness. He is authorised to expend up to S\$500 per month for petty expenses on behalf of the Society. He will not keep more than S\$1 000 in the form of cash and money in excess of this will be deposited in a bank to be named by the Committee.</p>
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15	<p>DISSOLUTION/CESSATION OF CHARITY STATUS</p> <p>17.1 The Society shall not be dissolved, except with the consent of not less than 3/5 of the total voting membership of the Society for the time being resident in Singapore expressed, either in person or by proxy, at a General Meeting convened for the purpose.</p> <p>17.2 In the event of the Society being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Society shall be fully discharged, and the remaining funds will be donated to charitable organization(s) or Institution(s) of a Public Character, when the Society is an Institution of a Public Character, as the case may be, with similar objectives in Singapore which is or are registered under the Charities Act as the members may determine at the General Meeting</p> <p>17.3 A Certificate of Dissolution shall be given within seven days of the dissolution to the Registrar of Societies and the Commissioner of Charities.</p>	<p>DISSOLUTION</p> <p>17.1 In the event that the Society ceases to be a registered charity under the Charities Act, all debts and liabilities legally incurred on behalf of the Society shall be fully discharged, and the remaining funds will be donated to an Institution or Institutions of a Public Character with similar objectives in Singapore which is or are registered under the Charities Act as the members may determine at the General Meeting.</p> <p>17.2 The Society shall not be dissolved, except with the consent of not less than 3/5 of the total voting membership of the Society for the time being resident in Singapore expressed, either in person or by proxy, at a General Meeting convened for the purpose.</p> <p>17.3 In the event of the Society being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Society shall be fully discharged, and the remaining funds will be donated to an Institution or Institutions of a Public Character with similar objectives in Singapore which is or are registered under the Charities Act as the members may determine at the General Meeting.</p> <p>17.4 A Certificate of Dissolution shall be given within seven days of the dissolution to the Registrar of Societies and the Commissioner of Charities.</p>																									

Section B: MCCY (COC) has provided the no objection letter to the following, Members have approved the following changes during the AGM, and these are the clauses we need to go to ROS to make the changes.

S/N	To change in ROS	Current ROS Copy																									
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